



ENDING VIOLENCE.
CHANGING LIVES.

20 International Drive
Suite 300
Portsmouth, NH 03801

24-Hour Hotline: 1-603-994-SAFE (7233)
Main Office: 603-436-4107 | Fax: 603-436-7951
www.havennh.org | info@havennh.org

Please rate your level of experience in the following areas with **5 being highest** and **1 being lowest**:

Board Development	5	4	3	2	1
Communication, Public Relations or Media Relations	5	4	3	2	1
Financial Management	5	4	3	2	1
Fundraising	5	4	3	2	1
Human Resources/Organizational Development	5	4	3	2	1
Information Technology	5	4	3	2	1
Leadership	5	4	3	2	1
Legal	5	4	3	2	1
Marketing/Branding	5	4	3	2	1
Professional experience in Sexual Assault, Domestic Violence, and/or Stalking	5	4	3	2	1
Program Planning and Evaluation	5	4	3	2	1
Public Speaking	5	4	3	2	1
Special Events	5	4	3	2	1
Strategic Planning	5	4	3	2	1
Other:	5	4	3	2	1

Please elaborate on your **three (3) highest** rated items above. Please describe how you will utilize these skills and knowledge in your role as a Board Member. **(Please use additional paper if needed for your response):**

REFERENCES (Include name, title, relationship/affiliation and all contact information):

1. _____
2. _____
3. _____

Please return your application along with a resume to:

Board@havennh.org or 20 International Drive, Suite 300, Portsmouth, NH 03801

Upon review, a Board Member will contact you regarding the status of your application. Please note: A criminal background check will be required for all accepted Board Members. **Thank you for your interest in joining the Board of Directors of HAVEN!**



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BOARD MEMBER EXPECTATIONS

1. Agree to serve a three-year term, with maximum of two consecutive terms allowed.
2. Agree to a personal contribution of no less than \$100.00 annually.
3. Actively engage in fundraising, with an expected annual target of \$1,500.00; which includes the above personal contribution from #2.
4. Commit to an average of 4-8 hours a month fulfilling Board Member duties:
 - a. Attend and actively contribute during monthly board meetings.
 - i. Participate in at least one sub-committee (e.g. Governance, Finance, Development, Program, Outreach and/or Facilities).
 - ii. Assist in the Board's fiduciary responsibility, which includes but is not limited to the review of financial statements.
 - iii. Stay informed of Board policies, by-laws, and committee matters.
 - iv. Follow conflict of interest and confidentiality policies, disclosing any possible conflict of interest in a timely manner.
 - b. Actively promote and advocate publicly for the organization.
 - i. Know and believe in the mission and strategic plan.
 - ii. Understand (and be able to communicate) the portfolio of services and programs offered by the organization.
 - iii. Actively participate and promote the organization's special events as a sponsor and/or as an attendee.
 - c. Attend and participate in Board orientation, annual off-site strategic planning sessions and training.
5. Possess and be willing to contribute three or more of the following skills:
 - Board Development
 - Communication, Public Relations or Media Relations
 - Financial Management
 - Fundraising
 - Human Resources/Organizational Development
 - Information Technology
 - Leadership
 - Legal
 - Marketing/Branding
 - Professional experience in Sexual Assault, Domestic Violence, and/or Stalking
 - Program Planning and Evaluation
 - Public Speaking
 - Special Events
 - Strategic Planning